

# Suri Vidyasagar College (Govt. Sponsored)

Suri, Birbhum, 731101, West Bengal

Accredited by NAAC B<sup>++</sup>

## Annual Quality Assurance Report (AQAR) 2016-2017



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

**AQAR for the year**

2016-17

### I. Details of the Institution

1.1 Name of the Institution

SURI VIDYASAGAR COLLEGE

1.2 Address Line 1

P.O.- SURI

Address Line 2

DIST.- BIRBHUM

City/Town

SURI

State

WEST BENGAL

Pin Code

731101

Institution e-mail address

Surividyasagarcollege1942@gmail.com

Contact Nos.

03462-255504, 251754

Name of the Head of the Institution:

Dr. Tapan Kumar Parichha

Tel. No. with STD Code:

03462-255504/ 251754

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
Of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade           | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-----------------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B+              | 77.00 | 2006                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | B <sup>++</sup> | 2.77  | 2016                  | 5 years         |
| 3       | 3 <sup>rd</sup> Cycle |                 |       |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |                 |       |                       |                 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. NA

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.11 Name of the Affiliating University (*for the Colleges*)

THE UNIVERSITY OF BURDWAN

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

|  |                      |                              |   |
|--|----------------------|------------------------------|---|
| University with Potential for Excellence | <input type="text"/> | UGC-CPE                      | <input type="text"/>  |
| DST Star Scheme                          | <input type="text"/> | UGC-CE                       | <input type="text"/>  |
| UGC-Special Assistance Programme         | <input type="text"/> | DST-FIST                     | <input checked="" type="checkbox"/>                                       |
| UGC-Innovative PG programmes             | <input type="text"/> | Any other ( <i>Specify</i> ) | <input type="text" value="Constituent College&lt;br/&gt;recg. by B. U."/> |
| UGC-COP Programmes                       | <input type="text"/> |                              |   |

## **2. IQAC Composition and Activities**

|   |   |
|---|---|
| 2.1 No. of Teachers   | <input type="text" value="08"/>                             |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="03"/>                             |
| 2.3 No. of students   | <input type="text" value="nil"/>                            |
| 2.4 No. of Management representatives                             | <input type="text" value="01"/>                             |
| 2.5 No. of Alumni   | <input type="text" value="01"/>                             |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="Nil"/>                            |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/>                             |
| 2.8 No. of other External Experts                                 | <input type="text" value="Nil"/>                            |
| 2.9 Total No. of members  | <input type="text" value="14 + Chairperson/The Principal"/> |

2.10 No. of IQAC meetings held      05 (five)

|   |                    |                                 |          |                                 |
|---|--------------------|---------------------------------|----------|---------------------------------|
| 2.11 No. of meetings with various stakeholders: | No.                | <input type="text" value="05"/> | Faculty  | <input type="text" value="03"/> |
|   | Non-Teaching Staff | <input type="text" value="01"/> | Students | <input type="text" value="01"/> |
|   | Alumni             | <input type="text" value="01"/> | Others   | <input type="text"/>            |

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

3 Lakh

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Developing Administrative Skill for Academic and Administrative Staff

2.14 Significant Activities and contributions made by IQAC

- IQAC, SVC, tries its best to create an academically sound atmosphere within the college among the teachers and students. It has been able to motivate the teachers (specially young ones) to pursue higher studies in terms of research degrees or postdoctoral researches.
- Effort was there on the part of IQAC to make the administrative staff to be equipped with ICT for the smooth functioning of the office works.
- College has a step further in the implementation of **Sawchh Bharat Abhijan** initiated by the Government of India. An attempt is made to minimize energy consumption, use of water, etc.
- A totally ONLINE Admission system as decided by State Government of West Bengal was developed with the financial assistance of state government.
- The Second Terminal Test of all the years of UG Honours courses has been made an Open Bok Examination.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements   |
|---|--|
| 1. Introducing new academic programme (UG-Physical Education as course) | 1. UG-Physical Education as general course has been introduced.  |
| 2. Organising National Seminar  | 2. UGC Sponsored National Seminar on 'Inter-&Intra-Disciplinary Study: An Indian Perspective' has been organized on 4-5 March 2016 in collaboration with |

|  |  |
|--|--|
| <p>within March 2016.</p> <ol style="list-style-type: none"> <li>3. To fix up a specific programme for the language lab</li> <li>4. Motivation camp for teaching staff for acquiring class room schism.</li> <li>5. Regular workshop on teaching learning and evaluation for all teachers</li> <li>6. Annual cultural competition (Kristi) among the students</li> <li>7. Extension activities by the NSS and NCC depts.</li> <li>8. Innovative ideas- workshop on conservation on heritage</li> <li>9. Establishing a eco-club for Suri Vidyasagar college (green society approved by teacher' council</li> <li>10. Suraksha committee for women protection approved by the teacher's council</li> <li>11. Computer desktop/laptop for the departments without having computer</li> <li>12. Reconstruction grievance redresses cell-Online complaint system</li> <li>13. Introducing Online Library system</li> </ol> | <p>Amar Kutir Society for Rural Development, Ballavpur, Birbhum.</p> <ol style="list-style-type: none"> <li>3. Some departments of the college organized departmental endowment lectures by inviting resource persons. Department of Commerce organized its 6th Endowment lecture delivered by Prof. Pranab Chattopadhyay, Professor of Economics, Visva-Bharati on 21.09.2016.</li> <li>4. English Department organized its Binapani Memorial endowment lecture on "In Quest of Keys To Unlock A Poems" by Dr. Sisir Kr. Chatterjee, WBES, Associate Professor of English, Mohsin College, Hooghly on Nov.8, 2016.</li> <li>5. Chemistry Department organized a Seminar lecture on "RNA-Seq Reveals Reprogramming for Persistent Yersinia Pseudotuber Culosis" by its alumnus Dr. Rajdeep Choudhury of Umea University, Sweeden on Nov.11, 2016.</li> <li>6. Bengali Department organized its First endowment lecture on its illustrious alumnus Dr. Debranj Mukhopadhyay, former Professor of Bengali, The University of Burdwan on Sept.22, 2016.</li> <li>7. The Dept. of Bengali of Suri Vidyasagar College collaborated its neighboring College Krishna Chandra College, Hetampur, Birbhum, in organizing UGC Sponsored National Seminar on "Role and Impact of Little Magazine on Post Independence Bengali Literature" during Sept.28-29, 2016.</li> <li>8. College magazine titled Suri Vidyasagar College Patrika 2015 has been published. This Issue has given special tribute to three Great dramatists in Bengali Literature Sisir Bhaduri (1889-1951), Shambhu Mitra (1915-1997) and Bijan Bhattacharya (1917-1978) to mark their immense contribution in Bengali drama in particular and Indian drama in general. Through this magazine students and all the staff have been informed about the Platinum Jubilee celebration of the college.</li> </ol> |
|--|--|

|  |  |
|--|--|
|  | <ol style="list-style-type: none"> <li>9. Digitalization of Library catalogue has progressed considerably.</li> <li>10. NSS and NCC departments of the college actively engage themselves in extension activities such Special camps in neighbouring villages, blood donation camp, awareness campaign for AIDS, water-borne diseases, cleanliness etc.</li> <li>11. ICC for Women protection in the college campus and Equal Opportunity Cell (EOC) for SC, ST and OBC have been formed.</li> <li>12. Almost all the departments have been provided with computers.</li> <li>13. Annual Guardian Meet on 31/01/2015 organised by IQAC and a healthy exchange of opinions between the college authority and teachers and the guardians regarding the academic and other aspects of the college has taken place. The college authority ensured the guardians of the possible steps to be undertaken for the betterment of academic activities of the students.</li> <li>14. Observation of Teachers' Day - 05/09/2016: All Departments and NSS Dept.</li> <li>15. Observation of Birth Anniversary of Sardar Ballavvai Patel as National UNITY DAY (31 October 20016), On this occasion, Oath for UNITY was taken by the students and staff of the college and Seminar on Sardar Patel was held. NCCE Department of the college conducted a RUN FOR UNITY on this occasion.</li> <li>16. Platinum Jubilee Science Seminar was organised on 14-15 January 2017 in collaboration with SVC Alumni Association. This was funded by DST, Govt. Of India. This seminar was graced by a host of eminent scholars including Prof. Amitava Ghosh, Ex-Directpor, IIT Kanpur, Prof. Ajay Kr. Roy,</li> </ol> |
|--|--|



|  |   |
|--|---|
|  | Director, IEST, Shibpur, Prof. Sushanta Bannerjee, Kansas University, Dr. Hirak Choudhury, NIT, Durgapur, Prof. Dhrubajyoti Chatterjee, VC, Amity University, etc.<br><br>17. Teachers' Diary has been introduced since 2016-2017 session<br><br>18. Students' Feedback system has been reintroduced in 2016. |
|--|---|

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body    Yes  No

Management     Syndicate     Any other body

Provide the details of the action taken

Suri Vidyasagar College Governing Body in its meeting held on 27.7.18 approved the AQAR vide Resolution No Misc. 10 dated 27.7.18 for submission to the NAAC

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Ph.D                   | NIL                           | NIL  | NIL                                 | NIL  |
| PG                     | 01                            | NIL  | NIL                                 | NIL  |
| UG                     | 20                            | 01   | 00                                  | 00   |
| PG Diploma             | NIL                           | NIL  | NIL                                 | NIL  |
| Advanced Diploma       | NIL                           | NIL  | NIL                                 | NIL  |
| Diploma                | NIL                           | NIL  | NIL                                 | NIL  |
| Certificate            | NIL                           | NIL  | NIL                                 | NIL  |
| Others                 | NIL                           | NI   | NI                                  | NI   |
| <b>Total</b>           | 21                            | 01   |                                     |  |
| Interdisciplinary      | NIL                           | NIL  | NIL                                 | NI   |
| Innovative             | NIL                           | NIL  | NIL                                 | NIL  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options NO (Entirely decided and executed by the affiliating University)

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | PG In Zoology        |
| Trimester | NO                   |
| Annual    | All UG Programmes    |

1.3 Feedback from stakeholders\* (On all aspects) Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Most of the syllabi of the UG courses have been revised or have being planned to revise by the University keeping in mind the changes taking place in the arena of these fields of studies across the World. These changes are expected to help our learners to cope with the present and the future challenges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Physical Education

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
|       | 35               | 18                   |            | 20+3   |

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |   | Professors |   | Others |   | Total |   |
|------------------|----|----------------------|---|------------|---|--------|---|-------|---|
| R                | V  | R                    | V | R          | V | R      | V | R     | V |
| 12               | 14 |                      |   |            |   |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty

23

01

-

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 04                  | 39             | 09          |
| Presented papers | 04                  | 21             | 02          |
| Resource Persons | -                   | 03             | -           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Project-based teaching-learning, Open book examination,

2.7 Total No. of actual teaching days during this academic year

201 day

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Second class test is an Open book examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

18

2.10 Average percentage of attendance of students

>55%

2.11 Course/Programme wise distribution of pass percentage :

**University UG ( Honours ) Result 2016\***

| Subject               | Appeared | 1 <sup>st</sup> Class | 2 <sup>nd</sup> Class | Failed | Pass % |
|-----------------------|----------|-----------------------|-----------------------|--------|--------|
| Bengali               | 54       | 3                     | 36                    | 15     | 72.3   |
| English               | 61       | 5                     | 39                    | 17     | 72.13  |
| Sanskrit              | 37       | 01                    | 21                    | 15     | 59.4   |
| History               | 59       | 04                    | 34                    | 21     | 64.4   |
| Philosophy            | 21       | 4                     | 12                    | 05     | 76.1   |
| Political Science     | 12       | 02                    | 09                    | 01     | 91.6   |
| Arabic                | 17       | 07                    | 06                    | 04     | 76.4   |
| Mass Com & Journalism | 17       | 01                    | 12                    | 04     | 76.4   |
| Geography             | 11       | 00                    | 05                    | 06     | 45.45  |
| Economics             | 05       | 01                    | 03                    | 01     | 80%    |
| Physics               | 08       | 02                    | 03                    | 03     | 62.5   |
| Chemistry             | 15       | 03                    | 04                    | 08     | 46.6   |
| Mathematics           | 33       | 10                    | 11                    | 12     | 63.6   |

|               |    |    |    |    |       |
|---------------|----|----|----|----|-------|
| Zoology       | 24 | 07 | 11 | 07 | 75    |
| Botany        | 23 | 04 | 06 | 13 | 43.4  |
| Physiology    | 14 | 10 | 01 | 03 | 78.57 |
| Micro-biology | 04 | 00 | 00 | 00 | 00    |
| Commerce      | 19 | 03 | 12 | 04 | 79    |

\* In the Result statement the number of Candidates appeared includes both the Regular and Back Candidates.

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC involves itself with the different tests examinations conducted by the college and the individual departments. Time to time it attempts to interact with the faculty members regarding the progress the teaching learning and give support, if required. It also interacts with the students regarding the curricular activities of the college, the means of improving the teaching learning atmosphere and also the kind of help they need for preparation for their respective university examination.

#### 2.13 Initiatives undertaken towards faculty development YES

| <i>Faculty / Staff Development Programmes</i>      | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                                  | 02                                  |
| UGC – Faculty Improvement Programme                | Nil                                 |
| HRD programmes                                     | NIL                                 |
| Orientation programmes                             | 07                                  |
| Faculty exchange programme                         | Nil                                 |
| Staff training conducted by the university/college | 03                                  |
| Staff training conducted by other institutions     | Nil                                 |
| Summer / Winter schools, Workshops, etc.           | Nil                                 |
| Others   | Nil                                 |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 35                            | 22                         | NIL  | 29                                     |
| Technical Staff      | 01                            | 00                         | NIL  | 00                                     |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC attempts to motivate the teachers of the college to pursue higher studies leaning to Ph. D or M. Phil courses in their respective fields of their studies and also undertake minor/major research projects offered by several government agencies such as UGC, DST etc.

#### 3.2 Details regarding major projects:

|                     | Completed | Ongoing                         | Sanctioned | Submitted |
|---------------------|-----------|---------------------------------|------------|-----------|
| Number              |           | 2                               |            |           |
| Outlay in Rs. Lakhs |           | Rs.35 lakhs+21.6 lakh=56.6 Lakh |            |           |

#### 3.3 Details regarding minor projects:

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 01        | 01      | NIL        | 2         |
| Outlay in Rs. Lakhs | 1.89      | 3.525   |            |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 18            | 4        |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               | 3             |          |        |
| Conference proceedings   | 1             | 5        |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year     | Name of the funding Agency | Total grant sanctioned | Received | Remark  |
|-----------------------|-------------------|----------------------------|------------------------|----------|---|
| Major projects (02)   | 5 Years & 3 Years | DST                        | Rs. 56.6 Lakh          |          | Dr. P Mahata joined on 15.6.15 As Assistant Professor of Chemistry and his two major projects have been shifted to the College from SN Bose Centre, |

|  |           |           |               |               |         |
|--|-----------|-----------|---------------|---------------|---------|
|  |           |           |               |               | Kolkata |
| Minor Projects   | 2015-2017 | UGC       | Rs. 2.70 lakh | Rs. 1.95 lakh |         |
| Interdisciplinary Projects   |           |           |               |               |         |
| Industry sponsored   |           |           |               |               |         |
| Projects sponsored by the University/ College                                  |           |           |               |               |         |
| Students research projects<br><i>(other than compulsory by the University)</i> |           |           |               |               |         |
| Any other(Specify)   |           |           |               |               |         |
| Total  | 2015-2017 | UGC & DST | Rs.59.30 Lakh | Rs.1,95,000   |         |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NIL

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College               |
|---------------------|---------------|----------|-------|------------|-----------------------|
| Number              |               | 01       |       |            | 03                    |
| Sponsoring agencies |               | UGC      |       |            | UGC THROUGH IQAC, SVC |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency  From Management of University/College

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | NIL    |
|                | Granted |        |
| International  | Applied | NIL    |
|                | Granted |        |
| Commercialised | Applied | NIL    |
|                | Granted |        |

3.17 No. of research awards/  
recognitions received by faculty and research fellows  
of the Institute in the year : 01

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          | 01    |            |      |         |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): 02

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: NIL

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NIL

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

Rastriya Ekata Diwas (31.10.2016), Observation of Aids-Day (01.12.2016), International yoga day observation on 21 .06. 2017. Seminar on Consumer Protection in collaboration with Deep Society and Dept of Consumers' Affair, Govt. of West Bengal on 24.08.2016, *Natya Utsab* (Drama Festival) on 01.10.16.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing    | Newly created | Source of Fund | Total       |
|---|-------------|---------------|----------------|-------------|
| Campus area   | 11.19 acres |               |                | 11.19 acres |
| Class rooms   | 32          |               |                |             |
| Laboratories  | 16          | 01            |                |             |
| Seminar Halls   | 01          |               |                |             |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |             |               |                |             |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |             |               |                |             |
| Others  |             |               |                |             |
|   |             |               |                |             |

#### 4.2 Computerization of administration and library

Computerization in both administration and library has progressed considerably.



#### 4.3 Library services:

|                     | Existing          |       | Newly added |       | Total |       |
|---------------------|-------------------|-------|-------------|-------|-------|-------|
|                     | No.               | Value | No.         | Value | No.   | Value |
| Text Books          | 31,489            |       | 255         |       | 31744 |       |
| Reference Books     | 21,453            |       | 170         |       | 21623 |       |
| e-Books             | 01                |       | Nil         |       | 01    |       |
| Journals            | 09                |       | Nil         |       | 09    |       |
| e-Journals          | Nil               |       | Nil         |       | Nil   |       |
| Digital Database    | Nil               |       | Nil         |       | Nil   |       |
| CD & Video          | 21                |       | Nil         |       | 21    |       |
| Others<br>(specify) | Entry-In-Service  | 908   | Nil         |       | 908   |       |
|                     | Remedial Coaching | 688   | Nil         |       | 688   |       |
|                     | MRP Project       | 103   | Nil         |       | 103   |       |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 59              | 03            | 05       | 1                | NIL              | 03     |             |        |
| Added    | 08              | NIL           | NIL      |                  | NIL              | NIL    |             |        |
| Total    | 67              | 03            | 05       |                  |                  | 03     |             |        |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

EOC SVC in collaboration with the Department of Computer Science conducted a **Computer Literary Training Programme** for the Group D staff of the College on and from April 25-30, 2016.

#### 4.6 Amount spent on maintenance in lakhs :

|  |                  |
|--|------------------|
| i) ICT                                   | NA               |
| ii) Campus Infrastructure and facilities | Rs. 22.55,768    |
| iii) Equipments                          | 50,415           |
| iv) Others                               | 5,200            |
| <b>Total :</b>                           | <b>23,11,383</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC works for arousing awareness regarding the student support services available in the college among the students from the very being of the academic session. These are displayed on the college notice board and also college website. Moreover IQAC members and the teaching faculty inform verbally regarding different schemes and facilities: Scholarship, free ship, book bank, remedial and entry-in-services coaching for the SC, ST, and minorities students. At the same the students are informed about NCC and NSS activities and they are motivated to join these as volunteer.

#### 5.2 Efforts made by the institution for tracking the progression

College office works to help the students require for having those facilities.

#### 5.3 (a) Total Number of students

| UG   | PG | Ph. D. | Others |
|------|----|--------|--------|
| 4768 | 12 | NIL    | NIL    |

#### (b) No. of students outside the state

#### (c) No. of international students

|     | No   | %     |
|-----|------|-------|
| Men | 2558 | 53.7% |

Women

| No   | %     |
|------|-------|
| 2210 | 46.3% |

| Last Year |      |     |                  |                       |       | This Year |     |     |                          |                       |       |    |
|-----------|------|-----|------------------|-----------------------|-------|-----------|-----|-----|--------------------------|-----------------------|-------|----|
| General   | SC   | ST  | OBC & Minorities | Physically Challenged | Total | General   | SC  | ST  | OBC (A & B) and Minority | Physically Challenged | Total |    |
| 2826      | 1057 | 213 | 855              | 05                    | 4956  | 2293      | 984 | 211 | 1269                     | 11                    | 4768  | UG |

| Previous Year PG |    |    |                  |                       |       | This Year PG |    |    |                  |                       |       |
|------------------|----|----|------------------|-----------------------|-------|--------------|----|----|------------------|-----------------------|-------|
| General          | SC | ST | OBC & Minorities | Physically Challenged | Total | General      | SC | ST | OBC & Minorities | Physically Challenged | Total |
| 10               | 2  | 00 | 00               | 00                    | 12    | 7            | 3  | 0  | 2                | 00                    | 12    |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry-in-service scheme sponsored by UGC is conducted for the 3<sup>rd</sup> year students (mainly SC, ST, OBC, and Minority students)

No. of students beneficiaries

5.5 No. of students qualified in these examinations : NA

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Entry-in-service is conducted under the UGC programme in the different departments. Through this 3<sup>rd</sup> year students are informed about the different job opportunities available to them according to their field of studies.

No. of students benefitted

NA

5.7 Details of campus placement: NIL

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

5.8 Details of gender sensitization programmes

During the classroom teaching the teachers of the college try to develop awareness among the girl students the recent developments relating to their rights, duties and responsibilities in the society at large. NSS and the NCC departments do contribute to this through their day to day and special seminar lectures.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

University level

16

District level

0

State level

0

No. of students participated in cultural events

State/ University level  District level  State level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: University level  District level  National level

Cultural: University level  District level  National level

5.10 Scholarships and Financial Support

|  | Number of students   | Amount |
|--|--|--------|
| Financial support from institution                                   | 0  |        |
| Financial support from government                                    | 4735 +7 inspire  |        |
| Financial support from other sources                                 | One student (needy and meritorious) gets scholarship from UCO Bank, Hatjan Branch situated within the college campus. Data is not available but some private corporate sectors such as TATA, JINDAL Groups offer scholarships to our students. |        |
| Number of students who received International/ National recognitions | NIL  |        |

5.11 Student organised / initiatives : conducted only at the college level.

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

NSS and NCC DEPTs have organized blood donation, special camps (2), fruit distribution at Suri Sadar Hospital, Swachh Bharat, tree plantation, National Health Day, Earth Day & Communal Harmony Day.

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

| OUR MISSION  | OUR VISSION   |
|--|---|
| <ul style="list-style-type: none"><li>• IMPARTING HIGHER EDUCATION</li><li>• DEVELOPING PERSONALITY</li><li>• RAISING SOCIO-CULTURAL AWARENESS</li></ul> | <ul style="list-style-type: none"><li>• WISEDOM</li><li>• SACRIFICE</li><li>• SERVICE</li></ul> |

6.2 Does the Institution has a management Information System

Yes, the college has a management information system which is used in various activities like admission, internal assessment, office management, students dealing, accounts etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college, the institution follows the curriculum of The University of Burdwan. Several faculty members are involved in Board of Studies, and Syllabus Restructuring Committee constituted by The University of Burdwan.

6.3.2 Teaching and Learning

- In teaching-learning process practical orientation is insisted in the form of projects, industrial visits, educational tours, field studies, workshops and seminars.
- Frequent teacher-student interaction is encouraged beyond the classroom.
- Students participate in debate, quiz competition.
- Departmental wall magazine is published regularly.
- Well equipped library with rare and latest books and journals strengthen teaching-learning process.
- Inter department faculty exchange programme is also encouraged.

### 6.3.3 Examination and Evaluation

- Continuous evaluation is done through different tests like Base Level Test, Terminal Test, and Test Examination.
- College arranges Parents- Teachers Meeting after Examination. The attendance as well as the assessment marks is communicated to the parents to review the performance of the students.
- Answer scripts have been shown to the students.

### 6.3.4 Research and Development

- Several major and minor projects funded by UGC and DST are running. Some of the projects have been completed during the year.
- Faculty members regularly participate seminars, conferences and workshops of state, national and international levels as resource person and/or paper presenter.
- Faculty members also regularly publish their research papers in reputed, referred and peer review national and international books and journals.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library automation has progressed considerably. Hopefully, from the Academic Session 2017-2018 Book lending will be made through DIGITAL SYSTEM.

### 6.3.6 Human Resource Management

- Faculties and staffs are encouraged to participate in self development programme.
- Classes and other duties are allotted to the teachers as per the university norms, government regulations and university directions.
- Duties are allotted to non teaching staffs for which they have been appointed as per statute of university.

### 6.3.7 Faculty and Staff recruitment

- Full time faculties are recruited as per UGC and university guidelines.
- Temporary and guest teachers are appointed through interviews taken by duly constituted selection board by following the university

### 6.3.8 Industry Interaction / Collaboration

Our faculty members take classes in MSMEs for entrepreneurship development.

### 6.3.9 Admission of Students

- Admission of students is totally done through online procedures according to merit only.
- College strictly follows reservation rules.
- Admission procedure also strictly follows eligibility criteria fixed by the parent university.

|              |   |
|--------------|---|
| Teaching     | <ul style="list-style-type: none"> <li>• Staff Credit Co-Operative Society</li> </ul>   |
| Non teaching | <ul style="list-style-type: none"> <li>• Staff Credit Co-Operative Society</li> </ul>   |
| Students     | <ul style="list-style-type: none"> <li>• Students' Health Check-up</li> <li>• Students Fees Concessions</li> <li>• Books are provided to students by some Departmental Book Banks created by teachers of respective departments.</li> </ul> |

### 6.4 Welfare schemes for

Under the patronage of the college, Suri Vidyasagar College employees' co-operative credit society runs. It offers loans for different purposes to its employees as needed time to time.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       |        | No       |           |
| Administrative | No       |        | No       |           |

### 6.8 Does the University/ Autonomous College declare results within 30 days? : NA

For UG Programmes    Yes     No

For PG Programmes    Yes     No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Parents- Teachers meeting is conducted once in a year wherein parents are informed the performance of their wards in different tests taken by the departments. They are also informed the attendance of their wards. The teachers offer suggestions for further improvement and development of the students.

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Energy conservation
- Rain water harvesting
- Tree plantation
- Green environment
- Plastic free campus
- No smoking zone

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Awareness about rain water harvesting and use of solar energy within the campus can be aroused with the specific projects implementations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Installation of Solar Power System at Girls' Hostel and Water harvesting at Rabindra Bhavan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

To make the campus green and eco-friendly: 1. Use of Solar Power  
2. Rain water harvesting

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*



7.4 Contribution to environmental awareness / protection

Contributions are done through organising departmental seminar, NSS and NCC activities.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has crying need is to appoint non-teaching staff for office work. College needs a mechanism for asset management.

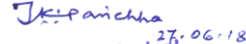
**8. Plans of institution for next year 2017-2018**

1. To acquaint all concerned with the CBCS system to be introduced in 2017-2018 Session
2. Revision of class routine for CBCS System to be introduced in 2017-2018 Session.
3. Organising workshop on new system of NAAC accreditation.
4. To take initiative for the preservation of copies of newspaper Birbhum Barta lying in the college library.
5. To make further progress in library automation and Introducing Online Library book-lending system
6. Try to implement the recommendations made in NAAC Peer-team Report.
7. To strengthen extension activities by the NSS and NCC depts.
8. Reconstruction grievance redresses cell-Online complaint system
9. Initiative is to be taken for the improvement of infrastructure (classroom, laboratory).
10. Evolving a proper plan for the college asset management

Submitted by

  
27-6-18  
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Birbhum, 731101, W.B.

Dr. Susanta Kumar Bardhan  
Coordinator, IQAC  
Suri Vidyasagar College

  
27.06.18  
Principal,  
Suri Vidyasagar College

Dr. Tapan Kumar Parichha  
Chairperson, IQAC & Principal  
Suri Vidyasagar College



# SURI VIDYASAGAR COLLEGE

www.surividyasagarcollege.org.in

SURI, BIRBHUM, 731101, W.B.  
LIST OF HOLIDAYS (JULY 2016- JUNE 2017)

| DATE  | OCCASION               | NO OF DAYS | DAY                      |
|---|------------------------|------------|--------------------------|
| <b>1st Term 1st July, 2016 to 7th Oct. 2016</b> |                        |            |                          |
| 06/07/16  | ID-UL-FITER            | 01         | WEDNESDAY                |
| 15/08/16  | INDEPENDENCE DAY       | 01         | MONDAY                   |
| 25/08/16  | JANMASTAMI             | 01         | THURSDAY                 |
| 12/09/16  | ID-UR-JOHA             | 01         | MONDAY                   |
| 17/09/16  | VISWAKARMA PUJA        | 01         | SATURDAY                 |
| 30/09/16  | MAHALAYA               | 01         | FRIDAY                   |
| 02/10/16  | GANDHI JAYANTI         | 01         | SUNDAY                   |
| 07/10/16-02/11/16                               | PUJA HOLIDAYS          | 26         | (including four Sundays) |
| <b>2nd Term 02 NOV, 2016 to 31st Dec, 2016</b>  |                        |            |                          |
| 9/11/16   | JAGADHARTI PUJA        | 01         | WEDNESDAY                |
| 14/11/16  | GURUNANAK BIRTH DAY    | 01         | MONDAY                   |
| 10/12/16  | A. SEN DEATH ANNIV.    | 01         | SATURDAY                 |
| 12/12/16  | MILAD-UN-NABI          | 01         | MONDAY                   |
| 25/12/16  | CHRISTMAS DAY          | 01         | SUNDAY                   |
| <b>3rd Term 1st Jan. 2017 to 30th June 2017</b> |                        |            |                          |
| 01/01/17  | NEW YEARS DAY          | 01         | THURSDAY                 |
| 12/01/17  | VIVEKANANDA BIRTHDAY   | 01         | THURSDAY                 |
| 14/01/17  | POUS PARBAN            | 01         | SATURDAY                 |
| 23/01/17  | NETAJI JAYANTI         | 01         | MONDAY                   |
| 26/01/17  | REPUBLIC DAY           | 01         | THURSDAY                 |
| 01/02/17-02/02/17                               | SARASWATI PUJA         | 02         | WED. &<br>THURSDAY       |
| 24/02/17  | SIBARATRI              | 01         | FRIDAY                   |
| 09/03/17  | COLLEGE FOUNDATION DAY | 01         | THURSDAY                 |
| 12/03/17 & 13/03/17                             | DOL YATRA              | 02         | SUN & MONDAY             |
| 14/04/17  | CHAITRASANKRANTI       | 01         | FRIDAY                   |
| 15/04/17  | BENGALI NEW YEAR       | 01         | SUNDAY                   |
| 01/05/17  | MAY DAY                | 01         | SATURDAY                 |
| 09/05/17  | RABINDRA JAYANTI       | 01         | MONDAY                   |
| 09/05/17-13/06/17                               | SUMMER RECESS          | 36         | (incl. SIX SUNDAYS)      |

Any change of the date/period in the list will however, be notified separately.



# SURI VIDYASAGAR COLLEGE

## ACADEMIC CALENDAR

with co-curricular Programme for faculty of Arts, Science and Commerce

### SUMMARY

|   |                                   |
|---|-----------------------------------|
| SUMMER RECESS                               | 36 DAYS<br>(excluding 6 Sundays)  |
| TOTAL HOLIDAYS (INCLUDING PUJA HOLIDAYS)    | 47 DAYS<br>(excluding 8 Sundays)  |
| SUNDAYS                                     | 52 DAYS                           |
| PRINCIPAL'S DISCRETION                      | 08 DAYS                           |
| ADMISSION                                   | 10 DAYS                           |
| DAYS AVAILABLE FOR CLASSES, CLASS TEST, ETC | 201 DAYS (including P.G. Classes) |
| WORKING DAYS(COLLEGE OPEN)                  | 258 DAYS                          |

### Academic Calendar with Co-curricular Programme

| Programme   | Tentative Time Schedule   |
|---|---|
| Class Start (I/II/III Year Hons)  | 01 July 2016 (2 <sup>nd</sup> Year Hons) 11 <sup>th</sup> July 2016 (1 <sup>st</sup> & 3 <sup>rd</sup> Year Hons) |
| Base Level Test (for 1st Year)  | 14 <sup>th</sup> Aug, 2016<br>(To be taken by Respective Dept.)   |
| Class Start (I/II/III year General)   | 3rd Week of July 2016   |
| Remedial Coaching For SC/ST/OBC & Minorities free of cost                                   | 3rd week of Aug., 2016  |
| Coaching class for Entry in Service- SC/ST/OBC & Minorities-3 <sup>rd</sup> year, cost free | 3rd week of Aug., 2016  |
| Health Check-up for all & Departmental seminar  | 1 <sup>st</sup> & 3 <sup>rd</sup> Saturday of bi-monthly.   |
| Student seminar for II <sup>nd</sup> year Hons  | Nov 2016  |
| First Terminal Test (I/II/III year Hons)  | 4 <sup>th</sup> Oct., 2016  |
| Workshop on Drama   | 4th week of Sept., 2016   |
| Science exhibition & career fair  | 10-11th of Nov., 2016   |
| Field Study for 1 <sup>st</sup> Year Hons. Students   | 1 <sup>st</sup> Week of Dec., 2016  |
| Annual Guardian Meet (1 <sup>st</sup> Hons)   | 7 <sup>th</sup> Jan., 2017  |
| Annual Cultural Function  | To be announced by Cultural Committ.  |
| Study tour (III year Hons)  | 1st week of Dec., 2016  |
| Second Terminal Test (I/II/III year Hons)   | 19 Dec., 2016   |
| Viva voce for III <sup>rd</sup> Year General  | 21st. Jan., 2017  |
| Career Counselling for Higher Studies (III <sup>rd</sup> year Hons & Gen)                   | 1st week of Feb., 2017  |
| Annual Sports meet  | To be announced by sports committee.  |
| Third Terminal Test (I/II Hons & Gen.)  | 1st Week of March., 2017  |
| Debate & Extempore on contemporary issues for Hons & Gen                                    | 3 <sup>rd</sup> Saturday every month  |
| University Exam.  | March, 3 <sup>rd</sup> week/April/May/June 3 <sup>rd</sup> week   |